



## Academic year

Massey University operates:

<b>Intake/Semester 1</b>	<b>February to late June</b>
<b>Intake/Semester 2</b>	<b>July to early November</b>
<b>Intake 3</b>	<b>August and September</b>
<b>Intake 4/Summer School</b>	<b>November to February</b>

PhDs and English Language programmes can start at any time during the year. For details see [international.massey.ac.nz](http://international.massey.ac.nz).

## Verification of documents

To verify documents photocopy both sides of each page of the original document and use an official company stamp (in English) including, "This is a true copy of the original", on the front of each page. To complete the verification, documents must be signed and dated by an authorised person, eg, a notary public, a justice of the peace, a solicitor, a commissioner of oaths, an official of the issuing authority or an approved Massey University agent. The signature and company stamp must be an original on the copies provided – the stamp and signature cannot be copied. Documents in languages other than English are to be translated into English by a certified translator and verified in English. Applicants who have had a name change must provide verified evidence of that change, eg, a deed poll or marriage certificate.

## Admission criteria

To be admitted into a Massey University programme applicants need to meet both the academic and English language requirements. The criteria listed here is for general admission only and some programmes have additional requirements and/or require a higher level of English language. For details please visit [international.massey.ac.nz](http://international.massey.ac.nz)

### ACADEMIC ADMISSION

#### PhD

Admission to Doctoral study requires a high calibre Masters or Bachelor with Honours degree with demonstrated research skills.

#### Postgraduate

Admission into a postgraduate programme requires an appropriate undergraduate degree from a recognised tertiary institution.

#### Graduate Diploma

Admission to a Graduate Diploma requires successful completion of a three year diploma or undergraduate degree from a recognised tertiary institution.

#### Undergraduate

Successful applicants will have achieved the equivalent to Year 13 in New Zealand (NCEA level 3 University Entrance). Refer to page 3 of this document for a guide to entry requirements by country.

#### Pre-degree

Successful applicants from outside New Zealand will have achieved the equivalent to successful completion of Year 12 in New Zealand. See page 3 of this document for a guide to entry requirements by country.

#### CREDIT ASSESSMENT (RECOGNITION OF PRIOR LEARNING)

Applicants may request an assessment for recognition of previous tertiary study by ticking the Credit section on the application form. There is no additional fee when the credit is assessed at the same time as the application for admission. Credit applies to undergraduate study only and course outlines must be provided.

#### ENGLISH LANGUAGE REQUIREMENTS

The minimum English language requirements for admission to Massey University are:

##### Postgraduate (including PhD)

Academic IELTS 6.5 (no band less than 6.0), **or**, TOEFL 575 (paper), TWE 4.0, **or**, iBT 90 (internet), with writing score of 20.

##### Undergraduate (including Graduate Diplomas)

Academic IELTS 6.0 (no band less than 5.5), **or**, TOEFL 550 (paper), TWE 4.0, **or**, iBT 80 (internet), with writing score of 19.

##### Pre-degree (including Certificate of Foundation Studies)

Academic IELTS 5.5 (no band less than 5.0), **or**, TOEFL 525 (paper) **or**, iBT 70 (internet), with writing score of 18.

#### NOTES

- English language test results are valid for two years only.
- Applicants with TOEFL(paper) results please request ETS to send the results directly to Massey University. The institutional code is 9480.
- Higher English language requirements are requested for some programmes

**The information in this section applies to international students studying in New Zealand only**

### **Compulsory medical and travel insurance**

International students (including group students) are required to provide evidence of appropriate insurance and current medical and travel insurance while studying in New Zealand. This insurance must provide cover for pre-existing medical conditions and the costs of any support requirements.

For a list of approved options visit [international.massey.ac.nz](http://international.massey.ac.nz)

### **Accident insurance**

The Accident Compensation Corporation (ACC) provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but students will still be liable for all other medical and related costs. Further information can be viewed on the ACC website at [www.acc.co.nz](http://www.acc.co.nz)

### **Health and disability**

Full disclosure of any disability, impairment, long-term injury, or chronic medical conditions is necessary so that the University can assess its ability to support international students during their study in New Zealand.

### **Eligibility for health services**

Most international students are not entitled to publicly funded health services while in New Zealand. If a student receives medical treatment during their visit they will be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on the website at [www.moh.govt.nz](http://www.moh.govt.nz)

### **Student visas/immigration**

To apply for a student visa you will need to present a Receipt of Payment from Massey University to your nearest Immigration New Zealand office, New Zealand Embassy or High Commission.

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements, are available through the Immigration New Zealand website at [www.immigration.govt.nz](http://www.immigration.govt.nz)

### **Code of practice for the pastoral care of international students**

Massey University has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students. Copies of the Code are available on request from the University or from the NZQA website at [www.nzqa.govt.nz](http://www.nzqa.govt.nz)

## **Massey University declaration**

I declare that the information given in this form is true and correct, and no information that may have a bearing on my enrolment has been withheld.

I understand and agree that this Enrolment Application will form part of a contract between me and Massey University. The other terms of that contract are set out or referred to in the document entitled 'Student Contract' which can be viewed on the Massey University website. The Contract will be formed when I accept the Offer of Place. Even after I accept any Offer of Place my enrolment contract at Massey University may be subject to conditions being satisfied or waived by Massey University by notice in writing to me. Even after I receive a Confirmation of Enrolment Massey University may still cancel my enrolment as permitted by law or as permitted in the University's agreement with me.

By submitting this Enrolment application I understand that:

- (i) I am solely responsible for ensuring that any Offer of Place I accept is for a programme that I am eligible to study and wish to study,
- (ii) I alone decided to study the programme for which I have applied. I am not relying on any advice from Massey University that a programme is suitable for any purpose unless I have that advice in writing from Massey University.
- (iii) Books, journals and other materials made available to me by Massey University are for my own studies only, and copying or using them for other purposes is an infringement of copyright;
- (iv) Massey University's Policy on Intellectual Property will apply
- (v) I have the right to access the personal information which Massey University holds about me and the right to request the correction of that information;
- (vi) Information about me may be held by, used by and disclosed to the following organisations:

Massey University and its wholly owned subsidiary companies, other tertiary providers with whom Massey University has entered into joint ventures or other contractual arrangements, Massey University's Alumni Association, Students' Associations, Extramural Students' Society and related Trusts, Ministry of Education, Tertiary Education Commission, StudyLink, Inland Revenue Department, Dept of Work and Income, Ministry of Foreign Affairs and Trade and Specialist Education Services, Tribal trusts and scholarship providers, other tertiary institutions that I am transferring to or from, New Zealand Teachers Council and other professional accreditation agencies, other agencies where disclosure is permitted or required by law.
- (vii) My name, date of birth and residency as entered on this enrolment application will be included in the National Student Index, and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see: [nsi.education.govt.nz](http://nsi.education.govt.nz)
- (viii) Security of personal information about me that is held by Massey University is protected by a personal identification number (PIN) or other unique identifier ('unique identifier') provided to me by Massey University. I confirm that the evidence of identity I have provided to the University belongs to me, I authorise the use of the unique identifier for admission and enrolment purposes, I accept responsibility for all uses of my unique identifier and I agree not to give my unique identifier to other people.

I authorise the use of my personal information (including photos) for purposes related to my studies and for the provision and improvement of services for students of the University.

## Academic entry requirements

The information listed is a guide only and all applications are assessed on a case-by-case basis. If your qualification is not listed please submit an application with verified copies of your transcripts so that your application can be assessed.

COUNTRY	FOUNDATION & DIPLOMA	UNDERGRADUATE DEGREE	COUNTRY	FOUNDATION & DIPLOMA	UNDERGRADUATE DEGREE
<b>Australia</b>	Successful completion of Year 12 with a minimum TER of 50	Successful completion of Year 12 with minimum TER or equivalent of 74	<b>Pakistan</b>	Secondary School Certificate with 60% average (B grade or Division 1)	Successful completion of one year's study at an internationally recognised tertiary institution
<b>Canada</b>	Grade 12 certificate	General: High School graduation with minimum achievement of 65% Ontario: Secondary Diploma with a minimum average 60% over 6 subjects including English in Grade 12; CEGEP one year with 60% across 6 subjects including English. Higher levels of achievement will be required for limited-entry courses. All other qualifications will be considered on a case-by-case basis.	<b>Papua New Guinea</b>	Higher School Certificate with Grade B in 5 academic subjects	Successful completion of one year's study at an internationally recognised tertiary institution
<b>China</b>	Year 3 certificate of graduation, minimum 70%	Applications who have completed Senior High School graduation plus: One year successful study at bachelor level; or Successful completion of a 2-year diploma at a recognised university.	<b>Philippines</b>	Secondary School with Superior Grades (grade B) in Year 4	Successful completion of one year's study at an internationally recognised tertiary institution
<b>Denmark</b>		Højere Forberedelsesksamen, or, Højere Handelseksamen	<b>Russia</b>	Certificate of Secondary Education with a Grade 4 average	Successful completion of one year's study at an internationally recognised tertiary institution
<b>Fiji</b>	Fiji School Leaving Certificate 65% in 4 academic subjects	Fiji Form 7 Certificate: aggregate over 4 subjects 250 marks out of 400, with a minimum of 50 in English, or USP foundation year, 7 passes with a minimum of C in either of the Communication Skills papers	<b>Saudi Arabia</b>	General Secondary Education Certificate with a Very Good grade (75%) over 4 best academic subjects	Successful completion of either an undergraduate diploma or an associate degree at a recognised tertiary institution
<b>Germany</b>	Mittlere Reife / Realschulabschluss	Successful completion of Senior High School (Zeugnis der Allgemeinen Hochschulreife - Abitur)	<b>Singapore</b>	GCE O-level Grade B4 over 4 subjects	A and H levels, a minimum of 3 H2 passes at C grade, or, successful completion of NUS High School Diploma, or, Pre-2008: GCE A-levels with 3 passes
<b>Hong Kong</b>	HK Certificate of Education, minimum 4 x D passes	Hong Kong Diploma of Secondary Education with at least 3 subjects achieved at Level 4 or better, including English language and two elective subjects, or, 3 x A-Level passes with 1 at Grade C or higher in academic subjects	<b>Solomon Islands</b>	Completion of Secondary School with a B average	USP foundation year, 7 passes with a minimum of C in Communication
<b>India</b>	All India Senior Secondary Higher Secondary School Certificate (HSC) (Year 12), minimum 65% over 4 academic subjects	Applicants must have had 12 years of schooling and achieved an average of 75% in Indian School Certificate (ISC), or, All-India Senior School Certificate (AISSC) with a minimum 60% in English	<b>South Africa</b>	Completion of the National Senior Certificate with a minimum of 4 grade 3 passes	Successful completion of the National Senior Certificate .
<b>Indonesia</b>	SMU 7.0	1 year successful study at an internationally recognised Indonesian university, or, have achieved SMU/ SMA with a minimum GPA of 8.5	<b>South Korea</b>	High school diploma with a C average	Korean CSAT with a minimum score of 80%, or, High School Diploma with a B average (80-84%) in academic subjects
<b>Japan</b>	Upper Secondary School Leaving Certificate (Kotogakko Sotsugyo Shomeisho) with a C average	Associate degree/diploma from a Junior College (Jun-Gakushi) with a B (3.5) average	<b>South Pacific Countries</b>	Completion of South Pacific Form 7 Certificate	South Pacific Form 7 Certificate: 3 or more B grades in academic subjects with a minimum of Grade 5 in PSSC English and Grade 6 in PSSC maths
<b>Malaysia</b>	SPM: Grade 4 average in 5 subjects, or, UEC: Grade 6 average over 5 subjects	STPM 3 principal passes, or, UEC with a maximum of 18 points over 6 academic subjects, or GCE A levels with at least 3 results with 1 grade at Level C or above, or, SAM (or equivalent) with a minimum tertiary entrance rank of 74	<b>Sri Lanka</b>	GCE O-levels with credit grade in 4 subjects	GCE A-levels with a minimum of three credit passes
<b>New Zealand</b>	Completion of Year 12 with a minimum of 50 NCEA credits at Level 2 in approved subjects including at least 14 credits at Level 1 or higher in Mathematics and 14 credits at Level 1 or higher in English	NCEA Level 3: <ul style="list-style-type: none"> <li>▼ Three subjects at Level 3, made up of 14 credits each in 3 approved subjects.</li> <li>▼ Literacy – 10 credits at Level 2 or above, made up of 5 credits in reading and 5 credits in writing.</li> <li>▼ Numeracy – 10 credits at Level 1 or above, made up of specified achievement standards, or package of three numeracy unit standards (26623, 26626, 26627- all three required).</li> </ul>	<b>Sweden</b>		Successful completion of Avgångsbetyg or Slutbetyg
<b>Norway</b>		Successful completion of Videregående Skole	<b>Taiwan</b>	Senior High School with a C average	Successful completion of one year's study at an internationally recognised tertiary institution
<b>Oman</b>	General Secondary School Leaving Certificate with 70% average in best 5 subjects (excluding Arabic/Islamic Education) and 70% in math	Successful completion of a two year diploma from an internationally recognised tertiary institution	<b>Thailand</b>	Matayom 6 with grade average of 2.5	Successful completion of one year's study at an internationally-recognised tertiary institution
			<b>Tonga</b>	Successful completion of Form 7	Successful completion of the USP Foundation Programme
			<b>UK</b>	GCSE with 2 x B and 2 x C grades	3 'A' + 1 GCSE at Grade C or above
			<b>USA</b>	High School Diploma	High School Diploma with a C grade average plus SAT with a minimum score of 550 in both verbal and math, or, ACT composite score of 22
			<b>Vietnam</b>	Upper Senior Secondary graduation with a Grade 6 average	Successful completion of one year's study at a recognised tertiary institution
			<b>International Qualifications</b>	International Baccalaureate (IB) with aggregate 21 in 6 subjects (average 3.5 on 1-7 scale) Cambridge International Examination or Advanced International Certificate of Education (CIE / AICE) with pass grades in 4 academic subjects	International Baccalaureate (IB) with successful completion of a minimum 24 points  If taken in New Zealand: Cambridge International Examination or Advanced International Certificate of Education (CIE / AICE) A or AS levels: a minimum of 120 points on the UCAS tariff and a minimum D grade in each of at least 3 subjects. Plus a minimum E grade in AS English and a D grade in IGCSE mathematics  Taken in countries other than New Zealand (excluding United Kingdom): 3 A-levels including at least 1 C grade or better. A result in General Studies cannot be included among the 3 on which the application is based.

## PART A: Personal details of applicant

Student ID:

Surname/Family name (as shown in passport): \_\_\_\_\_

Given names (as shown in passport): \_\_\_\_\_

Preferred name: \_\_\_\_\_

Date of birth:  Day  Month  Year

Gender:  Male  Female

Citizenship (as shown on passport): \_\_\_\_\_

Ethnic group: \_\_\_\_\_

## PART B: When do you intend to begin study?

Year: \_\_\_\_\_

- Intake/Semester 1 (February)
- Intake/Semester 2 (July)
- Intake 3 (August/September)
- Intake 4/Summer School (November)

### PREFERRED CAMPUS:

- Albany (Auckland)
- Palmerston North (Manawatū)
- Wellington

Do you want to study full-time or part-time?

- Full-time
- Part-time

## PART C: English language programmes

Complete this section only if you intend to study English Language.

How long will you study (four weeks minimum): \_\_\_\_\_

Which month do you intend to start your English programme? \_\_\_\_\_

## PART D: Diplomas, degrees, doctoral study

### LEVEL OF STUDY

- Foundation Studies
- Undergraduate
- Postgraduate
- Pre-degree
- Graduate Diploma
- PhD

List programmes in order of preference.

1st choice: \_\_\_\_\_

Major: \_\_\_\_\_

2nd choice: \_\_\_\_\_

Major: \_\_\_\_\_

## PART E: Senior High School/NZ Secondary School or Foundation Study

NSI number (if you have previously studied in New Zealand): \_\_\_\_\_

### HIGH SCHOOL QUALIFICATIONS

SCHOOL: \_\_\_\_\_

Country: \_\_\_\_\_

Qualification: \_\_\_\_\_

Year started: \_\_\_\_\_ Year finished: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

Country: \_\_\_\_\_

Qualification: \_\_\_\_\_

Year started: \_\_\_\_\_ Year finished: \_\_\_\_\_

## PART F: English language proficiency

Applicants who have completed an academic qualification in a country where English is the first language can be considered for an exemption from providing English language test results.

What was the language used for your overseas schooling?: \_\_\_\_\_

I will take/have taken an English language proficiency test (Academic IELTS or TOEFL with TWE or ER):

Date to be taken: \_\_\_\_\_

Name of test: \_\_\_\_\_

Result (if known): \_\_\_\_\_

Have you studied English language in New Zealand?  Yes  No

If 'Yes', please complete the following and include evidence of this study.

Name of School: \_\_\_\_\_

Date started: \_\_\_\_\_ Date finished: \_\_\_\_\_

## PART G: Tertiary education

Have you studied at any New Zealand tertiary institution?  Yes  No

Have you studied at a tertiary institution other than Massey University since leaving high school?  Yes  No

### HIGHER EDUCATION/NEW ZEALAND INSTITUTION

INSTITUTION: \_\_\_\_\_

Country: \_\_\_\_\_

Qualification: \_\_\_\_\_

Year started: \_\_\_\_\_ Year finished: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

Country: \_\_\_\_\_

Qualification: \_\_\_\_\_

Year started: \_\_\_\_\_ Year finished: \_\_\_\_\_

Please provide verified official documentation of academic transcripts for all qualifications and study (including any study previously undertaken within New Zealand).

### CREDIT (FOR UNDERGRADUATE PROGRAMMES ONLY)

Do you wish to have previous study assessed for recognition of credit towards a Massey University degree?  Yes  No

Your application must include an official outline and course descriptions of all study.

### PART H: Contact details

#### CURRENT ADDRESS:

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

Line 3: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

Phone (day): \_\_\_\_\_

Phone (night): \_\_\_\_\_

Cellphone: \_\_\_\_\_

Email: \_\_\_\_\_

#### EMERGENCY CONTACT

Please advise the person you would like us to contact in an emergency.

Name: \_\_\_\_\_

What is this person's relationship to you? (eg parent, husband, brother)

Relationship: \_\_\_\_\_

Phone (day): \_\_\_\_\_

Phone (night): \_\_\_\_\_

Cellphone: \_\_\_\_\_

Email: \_\_\_\_\_

#### ALTERNATIVE ADDRESS

An alternative address that Massey can use to contact you (eg home, family member, or employer)

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

Line 3: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

### PART I: Additional questions

#### PLEASE SELECT YOUR MAIN ACTIVITY AS AT 1 OCTOBER

- Not in paid employment
- Student
- Overseas
- In paid employment

#### HEALTH AND DISABILITY

Do you have any disability, impairment (including learning disabilities), long-term injury, or chronic medical condition(s) that may impact on your ability to study and/or participate in university activities?  Yes  No

If 'Yes', please provide a report from a registered health professional so we can assess our ability to support you during your study in New Zealand.

#### CONTACT WITH OTHER STUDENTS

For study purposes, do you consent to your name, email address and phone number being shared with other students studying the same papers?  Yes  No

Name of Massey University academic staff contact (where applicable):

\_\_\_\_\_

Name of Institutional Agreement/Cohort (if applicable)

\_\_\_\_\_

What is your intended career? \_\_\_\_\_

Will your chosen Massey University programme help you achieve your career goals?  Yes  No

Do you intend to complete a Massey qualification?  Yes  No

#### FINANCING YOUR STUDY

How will your study be financed?

- Personal funds
- US Federal loan
- Home government scholarship
- NZAID
- Other: \_\_\_\_\_

### PART J: Agent stamp

Only relevant if applying through an agent

Agency name: \_\_\_\_\_

Agent's email address: \_\_\_\_\_

## PART K: Checklist

Please ensure you have attached the following documents (as required for your chosen programme):

- Verified evidence of citizenship (birth certificate or identity page of current passport)
- CV and research proposal for PhD applicants
- Verified copies of academic transcripts with a grading scale
- Portfolio for Creative Arts applications
- Verified copies of graduation certificate (where applicable)
- Formal evidence of any scholarships awarded
- Course outlines if applying for credit assessment
- Evidence of loan application/approval (where applicable)
- English language test results (where applicable)
- A report from a registered health professional (where applicable)
- Please ensure you have attached all relevant documents

**Please note:** Massey University does not retain hard copies of documents supplied as part of the Admissions process.

## PART L: Declaration

The submission of false information or forged documentation in support of this application will automatically disqualify a student from enrolment. Massey University reserves the right to inform all other New Zealand Universities of such cases, including the student's name and date of birth. Immigration New Zealand and the New Zealand Police will also be informed. The submission of this Application for Admission will be deemed to be acceptance of these terms and constitutes consent to disclosure for the purposes of Privacy Principle 11 of the Privacy Act 1993.

Signature of applicant:

Date: 

Day	Month	Year

**Please print, sign, and send this form and all supporting documentation to:**

**By email:** [International@massey.ac.nz](mailto:International@massey.ac.nz)

**By courier**

International Office  
Massey University  
Tennent Drive (off Courtyard Car Park)  
Palmerston North 4442  
NEW ZEALAND

**By airmail**

International Office  
Massey University  
Private Bag 11 222  
Palmerston North 4442  
NEW ZEALAND